

**DATE:** January 6, 2022  
**TO:** 911 Emergency Response Advisory Committee  
**FROM:** Cody Shadle, City of Reno Public Safety Dispatch Manager  
shadlec@reno.gov  
**THROUGH:** Zachary Thew, Deputy Chief, Reno Police Department  
**SUBJECT:** REQUEST FOR EQUIPMENT REIMBURSEMENT FOR CITY OF RENO PUBLIC SAFETY DISPATCH PSAP. A review, discussion, and possible action to approve, deny, or otherwise modify a request to reimburse the costs associated with purchasing Plantronics Spare Ear Cushions, quantity twenty (20), \$58.60 and HW540 ENCOREPRO Convertible Mono Headsets, quantity twelve (12), \$720.12 for a cost not to exceed \$778.72.

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**SUMMARY**

**PUBLIC SAFETY TRAINING CONFERENCE FOR PRIMARY PSAP (Public Safety Answering Point) RENO PUBLIC SAFETY DISPATCH:**

A review, discussion, and possible action to approve, deny, or otherwise modify a request to reimburse the costs associated with purchasing Plantronics Spare Ear Cushions, quantity twenty (20), \$58.60 and HW540 ENCOREPRO Convertible Mono Headsets, quantity twelve (12), \$720.12 for a cost not to exceed \$778.72.

**NRS APPLICABLE:**

NRS 244A.7645 Provides approval of costs associated with maintenance, upgrade and replacement of equipment necessary for the operation of the enhanced telephone system.

**STAKEHOLDER REVIEW(s)**

Stakeholder is a primary Public Safety Answer Point (PSAP) – City of Reno Public Safety Dispatch.

**PREVIOUS ACTION & BACKGROUND**

On May 20, 2021 the 9-1-1 Emergency Response Advisory Committee approved reimbursement for the City of Reno Public Safety Dispatch for the costs associated with the purchase of six HW540 Plantronics Encore Convertible Headsets (\$423.60), fifty Plantronics spare earloops (\$303.35), fifteen SHS 1926 inline amplifiers (\$1,611.00) and twenty Plantronics spare ear cushions (\$108.60), for a total not to exceed \$2,446.55.

**FISCAL IMPACT**

The Enhanced 911 Fund is a special revenue fund which receives revenue pursuant to NRS 244A.7643 in the form of telephone surcharges collected to support the emergency reporting system.

**RECOMMENDATION**

It is recommended that the E911 Emergency Response Advisory Committee approve the request to reimburse the costs associated with purchasing Plantronics Spare Ear Cushions, quantity twenty (20), \$58.60 and HW540 ENCOREPRO Convertible Mono Headsets, quantity twelve (12), \$720.12 for a cost not to exceed \$778.72.

**POSSIBLE MOTION**

Move to approve the recommendation to reimburse the City of Reno Public Safety Dispatch PSAP for the costs associated with purchasing Plantronics Spare Ear Cushions, quantity twenty (20), \$58.60 and HW540 ENCOREPRO Convertible Mono Headsets, quantity twelve (12), \$720.12 for a cost not to exceed \$778.72.



# Proof Of Purchase

**Order Summary**

**Order Date:** 12/14/2021  
**Order #:** 61200715  
**Purchase Order #:** AIT-Dispatc  
 h121421  
**Status:** Shipped  
**Purchased By:** Joanna Aitken  
  
**Order Method:** Other  
**Net Terms:** N30  
**Payment Type:** NET ACCOUNT  
**Ship Via:**

**Sold To**

CITY OF RENO  
 PO BOX 1900  
 RENO, NV, 89505

**Send Payment To**

GovConnection, Inc.  
 PO Box 536477  
 Pittsburgh, PA 15253-5906  
**Federal ID:** 52-1837891  
**Company:** 00005

**Ship To**

JOANNA AITKEN  
 DISPATCH/SPECTRUM  
 5195 SPECTRUM BLVD  
 RENO, NV 89512

**Item(s) Shipped on 01/05/2022**

Product Description	Qty	Unit Price	Total
<b>SPARE EAR CUSHION 2 FOAM</b>	20	\$2.93	\$58.60
 Mfr.: Poly Item #: 18381948 Mfr. Part #: 88817-01			
 <b>HW540 ENCOREPRO CONVERTIBLE</b>	12	\$60.01	\$720.12
Mfr.: Poly Item #: 17916411 Mfr. Part #: 88828-01 Serial #: 1NE3T2, 282KHD, 282KW8, 29H7V9, 29HC4F, 2A1EP3, 2A1EU9, 2A1FD1, 2A1FMC, 2A1FWD, 2A1FYR, 2A1G05			

<b>Invoice #:</b> 72293720	<b>Item(s) Subtotal:</b>	<b>\$778.72</b>
<b>Invoice Date:</b> 01/05/2022	<b>Shipping &amp; Handling:</b>	<b>\$0.00</b>
<b>Ship Date:</b> 01/05/2022	<b>Sales Tax:</b>	<b>\$0.00</b>
	<b>Invoice Total:</b>	<b>\$778.72</b>

**For electronic funds transfer, please remit to:**

ACH:  
 Citizens Bank, ABA # 211070175, Account# 1310873272

Wire:  
 Citizens Bank, ABA # 011500120, Account# 1310873272

Please include invoice number(s) in the transmitted information

"We provide more timely and accurate information to the business community by sharing our accounts receivable information with D&B and Experian."

All returns require prior authorization. Returns must be authorized by GovConnection, Inc. within 30 days of purchase. We will replace or repair, at our sole discretion, any product that is deemed defective. After 30 days, the manufacturer's warranty process must be followed. [Click here](#) to see our complete return policy.

<b>Total:</b>	<b>\$778.72</b>
<b>Total Shipping &amp; Handling:</b>	<b>\$0.00</b>
<b>Total Tax:</b>	<b>\$0.00</b>
<b>Grand Total:</b>	<b>\$778.72</b>

# Thank you Joanna Aitken for your order

## Order Number 61200715

### Shipping to:

DISPATCH/SPECTRUM  
JOANNA AITKEN  
5195 SPECTRUM BLVD  
RENO, NV 89512

### Delivery Method:

Best Way - Ground \$0.00

### Delivery Instructions:

None

## Notifications

All email communications will be sent to [aitkenj@reno.gov](mailto:aitkenj@reno.gov)

### Additional Order Confirmations:

none

### Additional Shipment Confirmations:

none

## Cart

Product	Qty	
<b>Plantronics Spare Ear Cushion for HW530 &amp; HW540</b> In Stock Ships in 24-48 Hours Item#: 18381948 Mfg. Part #: 88817-01	20	\$58.60
<b>Plantronics HW540 Convertible Mono Headset</b> In Stock Ships in 24-48 Hours Item#: 17916411 Mfg. Part #: 88828-01	12	\$720.12

# Order Summary

February 10, 2022 E911 Special Committee Meeting

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Product Subtotal:	\$778.72
Shipping & Handling: 	\$0.00
Tax: 	\$0.00

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**Order Total:** **\$778.72**

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## Need Assistance?

Contact Leslie Cartee

 800-800-0019 34400

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